



LOYOLA  
OF MONTREAL  
STUDENTS'  
ASSOCIATION  
ASSOCIATION  
DES ETUDIANTS  
DE LOYOLA  
DE MONTREAL  
INCORPORATED  
1966  
(514) 482-9280  
6931 SHERBROOKE  
STREET WEST,  
MONTREAL 262,  
CANADA

## L.S.A. EXECUTIVE REPORTS

72-73

Education .....	Alain Godbout
External .....	Donald Boisvert
Communications ....	Marc Tigh
Internal .....	Claude Veillet
Public Relations...	Lillian Stanimir
Special Services...	Victor Alinauskas
Facilities Booking.	Joe Supino
Financial Year End	
Report..	Peter Tobin
Executive Financial	
Budgeting ..	Desmond Clarke
Campus Centre.....	Joe Supino



February 21, 1973.

EDUCATION DEPARTMENT

LOYOLA STUDENTS' ASSOCIATION

1972-73 REPORT

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The education operations of the LSA have been a combination of honest talk and sporadic, intense action, of student association joe-jobbing and more authentic self-initiated attempts to affect the quality of intellectual life at Loyola.

What follows are reports and recommendations on this year's various projects. We, the undersigned, feel that these projects should be reviewed critically, especially if some people intend to do similar things next year. It is to be noted that each report proposes recommendations for next year's work.

N.B. see Appendix A for department budget.

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Alain Godbout, E.V.P.

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Phil Chagnon

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Andrée Lea

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David Levine

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Eric Novick

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Terry Walsh



- completion of important work, and perhaps avoid useless sidetracks.
2. that the researchers work more as a team. Weekly meetings would help the often-sagging morale, and would encourage those having problems with their work. This team should also review and edit the research reports.
  3. that the recruitment be an open competition, with all aspirants supplying the LSA with a collection of their background, research experience, and specific research interests. This recruitment should be publicized.
  4. There should be a "full-time" coordinator-facilitator with no other LSA responsibilities.
  5. There should be a mixed team of full and part-time researchers. The pay should be administered in weekly installments with one-third of the amount given as the last installment at the end of the work. As the salary is insufficient as a single summer income, some researchers should be able to work part-time.
  6. As the LSA building is bustling even in the summer, the research offices should be located on-campus, say in Hingston Hall.

Alain Godbout,  
Heather Jonasson,  
Len Olszewski,  
Sandra Onesi,  
Rick Walsh.

N.B.

It should be added that late in the summer, a joint faculty-student research project was begun with the initiative of the Dean of Arts. Teams studied the credit system, the grading system, special programmes, and Independent Study. Of these, only two functioned visibly, and only the latter was really fruitful. The Dean used the work to his own ends. The only redeeming factor in the "cooperative venture" with the Dean of Arts was that six students got some income.

We should examine such joint projects as these in the future. It should be accepted only when students have parity control over research design and a report implementation. If there is to be co-optation, let it be students co-opting profs and administration.

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STUDENT AS DECISION-MAKER

Available upon request is a first-term report on STDm. Briefly, it is a completely student-coordinated course. It is not the case of students acting as teachers. In fact, there has been much tension arising from the unwillingness of the coordinators to direct and spoon-feed the enrolled students. These coordinators are senior students and volunteer professors. Much energy has been spent in attempting to run the course on as democratic lines as possible.

The course has not run smoothly. At times I have felt it is the design of the course, at other times the lack of time and resources on the part of the coordinators, and sometimes the lack of motivation on part of the students. The first term operated on almost no funds (a small LSA loan) and this put a slow strain on things. In the second term we have a \$1,200 operating budget from the College. A modest symposium is planned for early March. Things could pick up considerably. A full, no-holds-barred evaluation of the project will be undertaken in the spring.

My feelings are that it is a worthwhile and valuable learning experience, at least for those of us coordinating (the students must speak for themselves). My preliminary recommendations are:

1. a summer research grant to allow some STDm students to make a study of the course and revamp it;

2. a full-time coordinator, with a modest expense account from the ISA (i.e., not from the STDM budget) and with no other student association duties;
3. wholesale modification of the module system (for the students, being in four short work units with four different coordinators, with long time lapses between modules, has been a fragmenting experience);
4. a section of the course for university students (including C2 and U1 STDM grads) with possibilities of independent study and group projects.

N.B. See Appendix B for STDM second term budget.

Alain Godbout

HIGH SCHOOL COOPERATIVE EDUCATIONAL UNIT

This programme was originally introduced and successfully completed in 1971-'72 by Mr. E. Enos (Athletic Services) and Reverend A. Graham (Dean of Science). This year we had planned to destroy the somewhat prejudiced attitude of the old programme by not restricting it to "academically gifted" students, but rather, leaving it wide open for any high school student who wished to have a first-hand look at what college is all about. Unfortunately, as with most projects, we needed the assistance of the Administration. The attached letters (Appendix D) are all I have to offer in reference to "them".

For next year, I would like to see the programme go into effect with two divisions being offered: one for Arts and the other for Science. I would advise that the outline for the programme be thought out beforehand in its entirety, preferably during the summer, and be submitted at the earliest possible time in September. Perhaps this way, we can cut through the red tape with which the administration binds us.

David Levine



### RECRUITING

This year, the recruiting job was delegated to the Education Department. The recruitment needs were as follows:

1. Senate Committees (30-40 people needed)
2. Education Staff (20-30 people needed)

All points considered, there was a dire need for new blood. We therefore organized two general student meetings, we passed out two sets of flyers, and we had heavy advertizing in both Loyola News and The Happening. All this brought us 25 people.

#### Recommendations:

1. The job of recruiting should be given to one person, and that person should devote his time to recruitment only. It is both a necessary job and a year-round job. I would even go so far as to say that there should be a Recruitment Vice-President.
2. There should be a place on campus, an office or booth which would:
  - a) serve as a link between LSA and the students;
  - b) distribute important information concerning the work of the LSA, of the minor associations, as well as inform about what's happening at Loyola and off-campus during the week;
  - c) recruit students;The booth would be manned by competent people who would instill interest in the student body. The possible effects of such a booth would be to:
  - i) bring the association closer to the student;
  - ii) make Loyola a healthier place to be at (more spirit, less apathy);

I would strongly recommend that this booth not be placed under the "LSA Banner" - not openly. It seems to me that the students are seriously turned-off towards the LSA, and for this reason it may influence the booth's stature.

Let me add that we tried unsuccessfully to get permission for a booth in the only single place that is suitable - the administration foyer. (see appendix E).

CEGEP CORE AREAS

The education department worked, from September through October, in cooperation with G. Gross (Director of Collegial Studies) in an effort to establish the core areas (students and profs, grouped by interest area: fine arts, social sciences, humanities, etc., and given the mandate to develop curriculum).

Even though core areas would facilitate involvement and innovation in CEGEP education, there seemed to be little interest in the idea on the part of faculty and students. In an attempt to bring the CEGEP people together, a general meeting was called concerning the core areas. The meeting was well publicized with the aid of LSA's Communications and Loyola News; however, only sixty people were in attendance. An even smaller number returned for the separate core area meetings. Despite this, a CEGEP Curriculum Council was set and a number of core areas met several times.

The ideology behind having these forums or Core Areas is a sound one. An informational programme concerning the potential of such a system would probably create the interest and support needed for the establishment of the Cores at Loyola.



A closely-allied project of ours was an information push for CEGEP tutorials. Several short-lived booths were set up, and there was advertizing in the Loyola News. Letters were sent to faculty. There was little response from either faculty or students. We suggest that the implimentation of such programs as independent study begin in the summer.

Terry Walsh

GUIDANCE PROJECT

When the Education Department decided to take on guidance as one of its programmes, it was under the impression that it would play an active role in interviewing and guiding their peers (i.e. it was thought that offices could be set up in which 10 to 20 students would rotate working hours guiding-helping other students).

Unfortunately, the Guidance Department wanted our help only as manual workers (putting questionnaires into envelopes). After a few talks with the Guidance person: Sup Mei Graub (who herself was keen on LSA involvement), it was decided that the guidance programme should be dropped.

As a Peer Group Counselling project has now been formed by a group of students, we recommend that the LSA concern itself with areas other than guidance.

Andrée Lea

EDUCATION CONFERENCE

This year, Loyola took its first substantive step into the area of Education Reform through direct consultation with programme directors and innovators from Canada and the U.S.

In terms of attendance, the conference was disappointing, but for those who did attend, a genuine learning experience took place. Many of our out-of-town guests were impressed with Loyola's desire to move towards innovation. They enabled us to examine a variety of alternative models for education, and provided us with many valuable contacts.

The planning of the conference was a heavy load, and if we are to attempt another project like this we must:

- a) have more funds allocated;
- b) increase the size of the planning group;
- c) begin preparations at least four months in advance of the conference.

As for priorities for next year's LSA spending, I would strongly urge that another conference be planned, with the above recommendations incorporated. A venture of this sort can only be profitable.

Eric Novick



## CURRICULUM PROJECTS

### PARA-ACADEMIC PROJECTS:

The LSA initiated Senate Committee completed its work and submitted its report to Senate, who accepted it with negligible modification. A PAC Board has been set up to review applications, but there has been almost no publicity to let students know of the PAC opportunity.

### INDEPENDENT STUDY PROGRAMME:

A joint Dean of Arts-LSA sponsored team researched the I.S. situation at Loyola and drafted an excellent university-wide programme. What followed is a classic case of student power co-opted: the Dean of Arts took the report (which the researchers thought was intended for Senate) and handed it to "his" Arts Curriculum Committee who promptly departmentalized it. Only quick manoeuvring and back-room politicking saved the original proposal, which is now being considered in Senate and appears to have good support.

### INTERDISCIPLINARY STUDIES:

Our efforts here were greatly stimulated by a quite

conservative proposal on Interdisciplinary Studies submitted by the Dean of Arts. We presented a brief to Senate. A special committee was struck and has been working hard to forge a policy and search for a director. We should be confident that this committee will handle the matter well.

COOPERATIVE EDUCATION:

Although it has taken too long to get all parties (Alumni, Administration, faculty and students) around the table, an excellent debut meeting has been held. This group constitutes a special Senate Committee. It is very capable of assessing the feasibility of Coop for Loyola, but will require strong leadership. The committee is presently studying the possibilities of a unique Arts-oriented programme for Loyola.

UNIVERSITY-WITHOUT-WALLS:

This committee began its work without any student representation, which reveals an attitude of tokenism and cooptation on the part of the administration. The main lines of the programme were cast long before the LSA and LESA were coopted. UWW will be an evening division project, under the guidance of the Deans and Department Chairmen. Our role on this committee is to ensure that the programme offers maximum opportunities

to the small handful of day students it may attract. We should guard that UWW does not become an umbrella programme for psuedo-innovation at Loyola, and that it is not confused with the much more vital reforms in the Day Division Programme.

My recommendation is that we take the initiative in developing an effective publicity programme for these curriculum reforms. What good are new programmes if few people know about them? College funds can surely be secured for this, and I seriously suggest that students would be much better at publicizing these programmes (given a good budget) than would the administration.

Alain Godbout



COURSE EVALUATION

We became actively concerned with C.E. when it began to appear that there would be opposition to Mandatory Evaluation. It was our research that led to the Richardson-Bessner motion on mandatory evaluation and the Learning Development Committee, which was passed in Senate.

Our part in the January "Too Far To Turn Back" campaign was a C.E. series of mail-outs; a press release; an open letter to students; an open letter to faculty; copies of the CAUT pro-evaluation report to all faculty, and a letter soliciting cooperation to the Deans and Department Chairman. Visible response has been nearly negligible, however the C.E. initiative has probably stabilized sentiment on campus behind mandatory evaluation.

As this is being written, a reactionary attempt is being made by members of the Psychology Department to confuse and perhaps sabotage this year's evaluation. They've set up a C.E. Investigation Committee which would seem to be acting in bad faith with regards to both the Senate legislation and the steady efforts of the new Learning Development Committee. We are ignoring the Investigation venture.

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## SUMMER RESEARCH

Much in accord with its executive's policy of academic reform, the LSA granted funds (see Appendix B) for research in education last summer. A small grant was also secured from the College. The researches were generally planned with implimentation at Loyola in mind.

In all cases, each researcher was assigned an area of investigation, but given considerable freedom to modify the topic and develop their own approach. One of us walked the streets and checked newspaper ads (student housing); another read and reflected upon his own experiences (Instruction in Science Faculty); another wrote people and read reports (Cooperative Education); another read and interviewed staff people (Library); and the other analysed calendars and class schedules and interviewed profs (Free Electives System).

The reports were published in two attractive booklets, and most have led to implimentation: Senate committees on Modular Instruction; Interdisciplinary Studies; Cooperative Education; Scheduling; recommendations to the Calendar Committee; and a Library Protest.

We had some dissatisfaction with the summer research projects, and submit the following recommendations:

1. that research proposals be clearly and explicitly tied to implimentation goals and strategies. This would encourage timely



The LSA's thrust next year should be to initiate and encourage real innovation in C.E. Students on departmental-contractual committees would remove the threatening aura which now surrounds C.E. and free it to develop as an instrument for course evaluation and improving teaching-learning arrangement mid-way through the operation (while there is still time to modify things).

STUDENT LIBRARY

The groundwork has been laid for a student library of articles, reports and books on educational and social-political issues. All 1972-'73 Canadian student newspapers (college and university) have been reviewed for relevant articles and these articles have been indexed. This library would be a valuable asset for Summer Research, and a good base for operations for the next Education Staff.

CURRENT RESEARCH

A study group has been set up through the Education Department to research the inter-relations between the various segments of the Loyola community (especially between student government and the student body). In-depth interviews are currently being held in order to define the general situation. An interim report is expected to be made public during the month of August.

Terry Walsh

FINAL REMARKS

Looking back, it is surprising the volume of work we've managed. But it hasn't been without frustration. Always we've tried to work democratically and in a team fashion. This has a simple basis in our equal distribution of the E.V.P. honorarium. However, it is much more difficult to equally distribute time and effort. Having an E.V.P. has worked against team work; it will again unless the E.V.P. is a master at handling people - a quality that is both rare and unappealing, especially when the "people" are fellow students. It is for these reasons; and because I've found our work to be of intense pressure in the areas of values, ideology and motivation for one's own studies, that I make the following general recommendations:

a) Maximum Freedom for the Education Staff:

- no student association joe-jobs like recruiting;
- projects should be delegated to us before the stage of policy formation - let us design policy (perhaps I'm suggesting that the Education Staff should assume this function)
- an E.V.P., as such, is neither desired nor needed by the group who appears ready to continue the Education work next year. They would rather have a council structure.



b) Relate to Students:

- We've learned this year that it is futile for militant students to try to talk their ideas over with the average professor.
- Relating to the administration, except for specific demands, should be left up to committee people and back-room politicians.
- We should concern ourselves with our fellow students - no more education conferences geared to professors and administrators.

c) Social and Political Issues:

- It makes no sense, and has proven futile in my experience, to isolate activism and reform in education from wider social and political concerns. Neither the university, nor we as students, exist apart from the large social-political context.
- A constant question should be: "Is it worthwhile for me to be trying to change this institution from the inside?"

Involvement in student government doesn't mean you'll effect a lot of really meaningful change. There is a constant danger of becoming the most vain and self-concerned of a very vain and self-concerned student culture. The redeeming value is that you meet kindred people whose beauty you can readily recognize, and that you can learn a lot about how the education system doesn't do what we hoped it would, and does do what we feared it might.

APPENDICES

- A      EDUCATION    BUDGET
- B      SUMMER    RESEARCH    FINANCIAL    STATEMENT
- C      STDM    OPERATING    BUDGET
- D      EDUCATION    CONFERENCE    FINANCIAL    STATEMENT
- E      CORRESPONDENCE    WITH    ASSISTANT    TO    DEAN    OF  
ARTS    RE:    HIGH    SCHOOL    CO-OPERATIVE    EDUCATION    UNIT
- F      CORRESPONDENCE    WITH    THE    PRESIDENT    OF    THE  
COLLEGE    RE:    AN    EUDCATION    BOOTH    IN    THE  
ADMINISTRATION    FOYER

## APPENDIX A

### EDUCATION DEPARTMENT

Educational Conference at Loyola	\$500.00
Five reports from Summer Research Projects to be printed	750.00
One report from Summer Research to be bound and printed	165.00
One report to be conceived and completed after September	46.00
Informational Printing	200.00
Postage	50.00
Travel	300.00
Supplies	50.00
Library (to be complied)	100.00
Miscellaneous	100.00
	<hr/>
	\$2,261.00
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A loan of \$170.00 for the new course: "Student As Decision-Maker" has been made through this budget, and will be repaid by December 20th., 1972.

# APPENDIX B

## FINANCIAL STATEMENT - SUMMER RESEARCH

<u>SALARIES</u>		<u>TOPIC</u>
\$3,850.00		
700.00	Rick Walsh	LIBRARY & BOOKSTORE
700.00	Sandra Onesi	HOUSING
600.00	Cathie Smith	INTERDISCIPLINARY & MULTIDISCIPLINARY COURSES
700.00	Len Olszewski	INNOVATION IN SCIENCE & MODULAR COURSES
800.00	Alain Godbout	ECONOMICS STUDY - CEGEP-UNIVERSITY QUESTIONNAIRE
250.00	Gordon Clarke	UNIVERSITY GOVERNMENT COURSES
<u>180.00</u>	Heather Gonasson	WORK STUDY
\$3,930.00	The extra (\$180.00) was taken from pending receipts.	

\* All but \$125.00 of the above salaries have been paid out.

### SUPPLIES & TRAVEL

\$110.00	ADMINISTRATIVE SUPPLIES
118.00	PRINTING (COURSE OUTLINE)
<u>110.00</u>	TRAVEL (GODDARD ETC.)
\$338.00	

A future trip to New York and Toronto is planned for August, and all the costs of printing the final reports have yet to be estimated. Total expenditure as of July 28th. 1972 - \$4,153.00



APPENDIX C

STDN OPERATING BUDGET

Modified by Module Coordinators January 12, 1973

FIRST TERM EXPENSES

\$116.00

SECOND TERM ALLOCATIONS:

(1)	Informational Printing	88.00
(2)	Individual Module Expenses:	
	Readings (\$24.00 per module)	\$ 96.00
	Speakers	
	and (\$50.00 per module)	<u>200.00</u>
	Travel	\$296.00
		296.00
(3)	General Module Expenses	200.00
(4)	Symposium	<u>500.00</u>
		<u>\$1,200.00</u>

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18 January, 1973.

APPENDIX D

FINANCIAL STATEMENT ON EDUCATION CONFERENCE  
(UNOFFICIAL PENDING STATEMENT FROM TREASURER OF LSA)

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TRAVELLING EXPENSES FOR 13 GUESTS	\$665.00
MEAL AND TAXI ALLOWANCES FOR 13 GUESTS	365.00
HOTEL BILL FOR 8 GUESTS	192.20
LONG DISTANCE PHONE BILL (APPROX.)	50.00
CONSULTANT FEE FOR PROF. DUBE (CO-OP EDUCATION)	100.00
TRIP TO BOSTON (GODBOUT & NOVICK)	197.00
TRIP TO TORONTO (NOVICK)	50.00
STATIONARY COSTS (APPROX.)	75.00
COFFEE (APPROX.)	55.00
TAPE RECORDER RENTAL	65.00
TAPES	50.00
STAFF SALARIES (LEVINE & KEENAN)	45.00
TAXI FARE TO AIRPORT FOR SOME GUESTS	<u>10.00</u>
	<u>\$1,919.20</u>

A grant of \$200 was obtained from the College to finance the publishing of the proceedings of the Conference (500 copies).



## APPENDIX E

October 26, 1972.

Dr. S. McEvenue,  
Assistant to the Dean of Arts,  
Loyola College.

Dear Dr. McEvenue:

The co-operative education unit which was envisioned for this year was understood by the Education Department of the Loyola Students' Association to have been educationally oriented. It was to have given the high school students enrolled in it a taste of university environment, both social and academic. In our view, the programme was not to have had any overtones of recruitment.

We have decided to delete this project from this year's programme because of the following reasons:

- a) procrastination on the part of the administration re: nature of the programme and commitment to it;
- b) Any attempt to implement the programme at this late date would be absurd.
- c) It is not the role of the Loyola Students' Association to recruit students for Loyola from the English CEGEPS.

We are extremely disappointed with the indecisiveness of the administration in handling this matter. We hope that in the future, where the interests of the students are concerned, the administration and the Students' Association can work together more effectively.

Yours very truly,



Alain Godbout,  
Educational Vice-President.



David Levine,  
Co-ordinator of Co-operative  
Education Unit.

c.c.: Dr. J. Burke  
Reverend R. Breen  
Reverend A. Graham  
Mr. E. Enos  
Editor of the Loyola News



DEAN OF THE FACULTY OF ARTS

Loyola  
OF MONTREAL

November 1, 1972

Mr. Alain Godbout,  
Educational Vice-President, LSA.

Mr. David Levine, ✓  
Co-Ordinator of Co-Operative Education Unit,  
LSA.

Dear Mr. Godbout and Mr. Levine:

I am sorry that you interpret my hesitation about the nature of your project, and failure to commit myself to it, in the way you do.

Last year's high-school week was a very popular event. It was a project conceived and implemented by Mr. Enos in conjunction with various other professors and the Deans. It did have overtones of recruitment, but its principal thrust was educative; it was intended for highly intelligent students who may be suffocating within their curriculum, and who might profit from action in a more open air. You know that I am ready to back this concept.

My hesitation this year has been due to two factors. First, Loyola is over-extended. Our services, our administration, our personnel, our space, all are straining. This first semester in particular has been torn apart with uncertainties about the status of our CEGEP and multiple debates connected with the merger. Amid all of this, the high-school project could not be given a high priority - at least not before Christmas. Secondly, you are dissatisfied with the original concept, and do not want to select the specifically gifted high-schoolers. You have not been able to define your target-group, nor to articulate a new educational objective. In this confusion about objectives, I think my hesitation is natural.

I too hope that I will be able to work more effectively with the LSA in the future. I do not intend to be an abstraction called "administration." I hope you will feel free to deal with me on a personal basis.

Yours sincerely,



Sean McEvenue, S.S.D.,  
Assistant to the Dean of Arts

SMcE/mc

cc: Dr. J. Burke,  
Rev. Dr. R. Breen,  
Rev. A. Graham, S.J.,  
Mr. E. Enos,  
Editor of Loyola News.

LOYOLA COLLEGE  
7141 SHERBROOKE ST. W.  
MONTREAL 262,  
QUEBEC

APPENDIX F

January 26, 1973.

Memo to: Father President, Loyola College

From: Alain Godbout, Education Vice-President, LSA

Dear Father,

In addition to our gratitude for the funding of the Education Conference Report, we would like to express our concern for an equally important issue for us: the booth in the Administration Foyer.

As we have not heard your response to our request, our project is in suspended animation. We would appreciate your response as soon as possible.

Respectfully,

*Alain Godbout*

Alain Godbout.

# Loyola

February 2nd, 1973.

Mr. Alain Godbout,  
Vice-President, (Education)  
Loyola Students' Association,  
Loyola College,  
Montreal 262, Quebec.

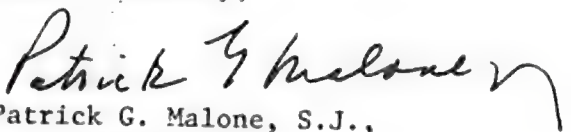
Dear Mr. Godbout:

I wish to inform you that it is not possible to give approval for a booth in the administration building foyer for your education programme. I very much appreciate the work which you are doing but I do not believe that it is in the best interest of the College to reduce still further the space for traffic circulation in that very busy area. I have also checked with the security people who are very convinced that they need the booth they now have and indeed they would like some more space in the same general area.

It is my thought that perhaps the Student Centre should give serious consideration to including such a booth in its final plans since that is obviously going to be the centre for student activities in the future.

As I say, I regret that I am unable to accede to your request.

Yours sincerely,

  
Patrick G. Malone, S.J.,  
President.



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EXTERNAL AFFAIRS DEPARTMENT

YEAR-END REPORT



## INTRODUCTION

The following report is an attempt at synthesizing the major concerns and accomplishments of the External Affairs Department over the past year, while recognizing its shortcomings, and making some concrete recommendations for the immediate future.

The time span covered is quite vast, and several things may not be mentioned. The daily activities of the Department often involve concerns which are vaguely related to its real nature (i.e., my role as Senator has often forced me to devote much time to academic matters). Nonetheless, several important things have been accomplished in the area of External Affairs over the past year, and this report seeks to outline these accomplishments, and the policies which have guided them.

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## I. THE NEW UNIVERSITY

The merger with Sir George Williams has been the top priority of the Department, and it should definitely continue to be so. As talks between Loyola and Sir George begin to deal with very concrete aspects of the New University, the External Vice-President will find himself in the position of having to become the official "mouthpiece" for Loyola students and the LSA in these talks. Such a role demands both time and energy. As such, the External V.P. should remain as a member of the Domestic Committee, and should be assisted by a core group of people who will be available to sit on various committees as they arise. The External Affairs Committee of the LSA's Board of Directors can, and must, become the most influential body advising the External V.P. in all areas of the merger. Above all, it is crucial that the LSA continue its policy of a "positive outlook" on the New University.

Talks between both Loyola students (Day and Evening) and SGWU students (Day and Evening) have already been held - and it is imperative that they be pursued. Above all, prudence must be exercised. The various committees which were recently established by the Joint Administrative Council must be given enough time to come up with well-researched and viable proposals.

... /1

For the 1973-'74 academic year, the Joint Administrative Council - composed of the four student associations - should continue to operate. Joint social and cultural activities such as Carnival, COP, film series, etc. should be envisioned for the coming year.

## II. OTTAWA NATIONAL STUDENT CONFERENCE

The founding conference of the National Union of Students/Association Nationale des Etudiants which was held in Ottawa on the weekend of November 2nd. to 5th., 1972, saw Loyola take a leading role in setting up the Union. However disastrous the results may appear, it nonetheless remains that Loyola's proposal on "regional representation" was one of the most well-prepared documents of the conference. This principle (which the representatives from Québec and the Atlantic Provinces supported) came into clash with the proposal of "representation by institution" (which the Ontario, Prairie Provinces and the B.C. delegates supported). The eventual split in the conference is now part of history, and there is no need to go over the details. Suffice it to say that the massive walkout - and my eventual resignation as Chairman of the Conference - reflect a basic inability on the part of the NUS/ANE to recognize the varied interests of Canadian students, and provide strong leadership in these

areas of concern. I seriously doubt if the Union's archaic method of representation will be of benefit to Canadian students. Undoubtedly, it will eventually (already has) come into conflict with well-established provincial organizations.

For the future, the LSA should pursue its policy of non-cooperation with the NUS/ANE. Our allegiances lie with the Front Etudiant du Québec, and it is this student grouping which can best serve our interests as members of the Québec student community.

### III. FRONT ETUDIANT DU QUEBEC

Our involvement with the Front Etudiant du Québec over the past year has remained quite active. Even though its accomplishments were not as colourful as during the previous year (when it was being established), the Front did defend the rights of Québec students, especially when the Nouveau Régime Pédagogique was proposed by the government. In spite of this, the Front has been largely inoperative for the past couple of months. The reason for this passiveness is that even though it possesses a potentially efficient structure, the Front has failed in adopting a sound

ideological base with which Québec students can identify. As of yet, the Front does not possess a Charter. A group of Montréal students will be meeting this evening (February 14th.) to discuss this problem - and Loyola has been invited to attend because of its long-standing involvement with the Front. There may still be some hope.

Over the past year, Loyola attended the fourth national conference of the F.E.Q. which was held at CEGEP Ste-Foy in Québec City (November 10th. to 12th., 1972). The Nouveau Régime Pédagogique was the sole topic on the agenda for this meeting. Also, we have attended two Montréal regional conferences which were held at CEGEP Rosemont.

For the future, we should pursue our close involvement with the Front Etudiant du Québec since it is, as stated above, the student grouping which can best serve our interests as members of the Québec student community.

In passing, I would like to signal out the important contribution which Jean-Claude Gagnier has made in our relationships with the Front. His willingness to be the official representative from Loyola at various conferences, and to assist me



in the area of policy, has greatly facilitated my work.

#### IV. STATEMENTS OF SUPPORT

Besides the three important areas of the New University, the National Student Conference, and the Front Etudiant du Québec, the External Affairs Department has, over the past year, also been the official mouthpiece for Loyola students in supporting the various struggles in which Québec students were engaged.

Official LSA support was extended to the students of l'Université du Québec à Montréal when they were confronted with government policy on the payment of fees. Also, support was given to the students of CEGEP St. Hyacinthe when the administration of that CEGEP indiscriminately fired several faculty members and Student Services personnel. For the Nouveau Régime Pédagogique, the LSA sent letters of protest to the Minister of Education and the Director General of Collegial Education asking them to withdraw the controversial and rather "fascist" document. This was part of a provincial-wide student protest.

For the future, the LSA should pursue this policy of support. As members of the Québec student community, we have

a responsibility in "backing up" our fellow students in times of crisis.

V. CLOSING THOUGHTS

Specific recommendations for future policy in the External Affairs area have already been mentioned above.

At this point, suffice it to say that the importance of the External Affairs Department in the merger with SGWU is crucial and cannot be overemphasized. We must continue to play the leading role in talks between the SGWU Student Associations and ourselves (Day and Evening). The recent close ties between the LSA and LESA must be strengthened and developed. In essence, the External Affairs Department will "carry the ball" for Loyola students in the New University.

In closing, I would simply like to thank all those who have made my two years thus far in student government an extremely rewarding learning experience. There is no need to go through a long litany of names. Suffice it to say that everyone has helped me grow.

Respectfully submitted,



Donald L. Boisvert,  
External Vice-President,  
Loyola Students' Association.

February 16, 1973.



LOYOLA  
OF MONTREAL  
STUDENTS'  
ASSOCIATION  
ASSOCIATION  
DES ETUDIANTS  
DE LOYOLA  
DE MONTREAL  
INCORPORATED

1966

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STREET WEST,  
MONTREAL 262,  
CANADA

COMMUNICATIONS DEPARTMENT

YEAR-END REPORT

January 24, 1973

The Communications Department of the Students' Association is coming to the end of its second year of operation, and it can only be evaluated in terms of an unqualified success with many areas still waiting to be developed. Now, let's take a look at the intrinsics of the department.

## I     STAFF

For the efficient running of Communications there must be a tremendous input of students who are ready and willing to give their time and energy.

In particular, there should always be two or three "hard-core" workers who are ready and willing to lead and participate with the other staff members who are involved in specialized projects such as poster making, distribution of flyers, board control etc.

This year the LSA has been fortunate in having John Brennan, Richard Glashan and Cheryl Maguire - three people who constantly kept the department on the move.

John Brennan, who you all know, is the "distinguished" editor of the information publication "Prospectus". As well as being editor, John was second in charge and did a tremendous job of coordinating many of this year's major projects.

Richard Glashan, or "Rex Rotary Rick" did almost all of the Association's printing. Without his relentless work we could have never survived. For the first time in many years the money side of the printing area has been efficiently regulated through a billing system that Richard set up with Mr. Maguire earlier this year.

Cheryl Maguire, the keener of the department, was instrumental in keeping spirits high and also coordinating many of the "picky" areas of the department.

The staff as a whole was great. Whenever work came up, the staff was always keen to work.

Also, the Communications' staff, although boisterous at times, provided tremendous enthusiasm for the second floor and gave it a cordial, keen and open atmosphere.

## II PROSPECTUS: "A PHENOMENAL PUBLICATION"

First thought of by Peter Fedele, the idea was made into reality by the dynamic duo - John Brennan and Don Stephenson.

During the course of this academic year,



Prospectus has three issues to its credit. The publication has many unique features: a) it is well put together and gives a very neat image; b) it is usually brief and to the point; c) the logos have been very catchy and consequently it is more appealing to the students who are always bombarded with "garbage information"; d) IT'S CHEAP !!

### III STUDENT BOARDS

Not a very exciting area, but nevertheless quite important. This year we have posted notices on the boards asking students to come and get their material stamped by our department. Now almost every poster or flyer has the Communications' stamp on them, and the cluttered scenes of previous years have been fairly well curtailed.

There has been flack about the regulations on the number of posters and flyers, but this is to be expected.

### IV BOOTHES AND COLLEGE SECURITY

This arose in November when College Security told some Marxists who had set up a booth outside the Refectory that they needed some authorization from the LSA, so they came to us.

As a result of this we now have a form for booths (one copy goes to Security, and another to the person manning the booth). This may seem unnecessary, but it is a formality because we have never rejected a request and probably never will. But at the same time, it satisfies everyone and keeps our relations with Security at a good level.

#### V DISTRIBUTION

Again this year there has been a tremendous amount of paper distributed to students (about 40,000 flyers).

Again this year, students do not like the flyers and at times they become almost hostile.

Why does the student hate to get flyers?

Well, it is probably because he receives information about ten different events, two or three times a week, consequently he becomes accustomed to them and either disregards them or takes one and never reads it.

The problem of flyers has been with us for many years but it is not getting any better, in fact, it is getting worse.

There must be some coming together between the various associations so that the number of "dumpy" flyers is drastically cut down.

Also, the flyers contain too much information. They should be brief - very brief, and always in bold letters.

But more important there should be a much wider use of the established medias on campus. The Loyola News is very popular and worth a lot more than 1,000 flyers because students don't hesitate to consult the paper for information. Radio Loyola can also be another useful area. For major events, Prospectus is a valuable tool through which key information can be transmitted. Finally, "The Happening", although a College publication, is nevertheless a very popular and widely-consulted publication.

With more development of established medias, and a fair cut-back in the number of flyers, the students will be more willing to read the odd, brief flyer.

## VI THE BUDGET

This year there was an increase in funds for

the Communications Department, and every penny of it will be used. It is a good budget, with adequate funds for every area. However, caution should be used in the area of outside tampering with the department's funds.

At first glance the budget appears overly large, and people with smaller amounts are easily tempted to "pick" at the Communications' budget. There is a certain give and take in the budget, and this year we were able to do some free printing, but a word to the wise: this give and take could be easily abused. This year it was not abused, and therefore it made for good P.R. with the different associations on campus.

#### VII GENERAL KEENESS !!

On top of the many specific areas Communications deals with, there is a tremendous amount of general work done by the staff. For instance, elections (polls, publicity, etc.), protests (manpower, etc.) and other special events. These areas, although general in nature, are nevertheless key areas that can make or break the credibility of the Students' Association. This year we reached a limit of keeness, and wisely sat back and did a rationalization of our resources. However, we came close to taking on

too much extra work, and it would have been disastrous if we had gone overboard with our workload.

#### VIII THE OPEN HOUSE AND CHRISTMAS PARTY

The Open House was a tremendous success and should be an annual event. This year it was a bit keen (hic!) however the potential is there.

Next year, with more planning, it could be a tremendous method of recruiting new people into the Association. Perhaps it could be incorporated into the C.O.P. festivities, so that more new students will be drawn to the Association at an early stage of the academic year.

The Christmas Party was a great drunk! And it should stay that way! Everyone in the building had a fun time and there is no doubt that it brought the SAC building together in a friendly way.

#### IX COMMUNICATIONS IN 1973-'74

To say that there is no communications' problem on campus would be a lie. The problem lies exclusively in the



amount of garbage information put out by every Tom, Dick and Harry on campus.

There should be a definite investigation on campus with regards to all the media. For instance, the executive began in a small way last summer to group as much information as possible into the Handbook. The results were tremendous. However, this should have continued throughout the year - maybe not in the same manner, but there should have been a centralization of material into a few areas of the media.

This centralization can only occur by an investigation of sorts. It does not even have to be an investigation. It could be a summer research project or something. What is important is that the various factions on campus be brought together into one or two larger areas that would service the entire community in terms of communicating information.

If this could be achieved, then the ultimate goal of the Communications Department as an interesting, informational service to the students would be at long last solved.

In conclusion, I think I speak for my whole staff when I say that the LSA has contributed something extra special to my college education, and that the friendships I have made during this past year have been open, sincere and "extremely hard-core".

Thank you.

A handwritten signature in cursive script that reads "Mark Tigh". The letters are fluidly connected, with a prominent loop on the 'M' and a long, sweeping tail on the 'h'.

Mark Tigh,  
Vice-President Communications,  
Loyola Students' Association.

January 24, 1973.

Claude Veillet

Rapport du département interne  
1972-73

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Département Interne L.S.A.

1972-73

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A la fin du mois d'octobre dernier, la majorité des problèmes internes semblaient réglés tels que la peinture, distribution des clés, allocation des bureaux, ect. En novembre et décembre nous avons essayé d'entrer en contact avec les diverses associations qui recevaient un budget du L.S.A. Ce fut peine perdue. Nous ne reçûmes aucune réponse. Ensuite au mois de janvier 73, on imposa un coordonnateur au vice-président. On enleva tout pouvoir à celui-ci pour le remettre à Eric Novick, un budget spécial lui avait été voté, c'est lui qui prenait les initiatives du rencontres avec les associations inter-départementales. Six associations répondèrent à l'invitation: AIESEC, English, Mathematics, Science, Engineering, Commerce. Il faut se rendre à l'évidence, le travail accompli fut énorme, tout alla bien jusqu'au moment où Eric fit une erreur en voulant aller outre ses pouvoirs, en voulant organiser un Conseil Inter-départemental. Les co-présidents s'y opposèrent, redonnèrent au vice-président l'initiative de ces réunions et le coordonnateur démissionna. Nous avons eu aussi les problèmes avec la radio. Encore il y a eu beaucoup de bla-bla, jeux politiques ect. mais rien n'a changé. On a encouragé l'ancien exécutif à démissionner pour laisser la place à Brian Mullins qui depuis quelques mois cherchait à soutirer le poste de "General Manager".

.....continué

Suggestion:

Premièrement, il faudrait changer les fonctions du vice-président car maintenant, c'est la position la plus ennuyante au L.S.A. Je tiens à dire que je suis d'accord avec la nouvelle formule proposée par Barry dans son "mémo confidentiel". Mais pour que cela devienne réalité, il faut prendre des mesures dès le mandat du prochain exécutif. Les mesures sont:

- Dès le 1 mars, prendre contact avec les associations.
- Demander un rapport de la dernière année, ainsi que leurs projets pour l'année suivante.
- Préparer avec le vice-président au finance une nouvelle méthode pour accorder des budgets.
- Encourager les associations à se faire des échanges mutuelles.
- A l'interieur du L.S.A. définir les fonctions du département interne.
- Définir une politique anti-vandalisme dans l'édifice.

Merci pour votre coopération.

*Frank Gillet*



Lillian Stanimir

Report of Public Relations Chairman

1972-73

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## Public Relations 1972-73 Report

The Public Relations executive must be one who is able and willing to deal with people. He/she should have the ability to write articles and assorted types of releases within a short period of time. He/she should be able to act as a spokesman where necessary. It is imperative that the P.R. Executive know the facts, know what is confidential and what is not. The job is for one who is responsible to deadlines, and dependable when he or she is required to meet, escort, or entertain various people.

They should make it top priority to know names and faces within the building, make it a point to know all the association heads and p.r. officers. It is necessary to correlate all information going out of the building or coming in. A state of total chaos could occur if this is not done. The P.R. person should know what is being covered by other members of the LSA, who is doing it, and where it is going. A great portion of the job is dealing with internal media - Loyola News and Radio. The object is to make sure all events are being covered, if not then the P.R. should follow through. The LSA needs as much positive coverage as possible since the News seems to hold the balance with its criticism. Its staff of reporters each has more or less the same amount of talent. Should there be one who is more receptive to the ideas of the LSA and who has a gift for writing, there is nothing wrong with requesting the editor to choose him/her for the job. It is necessary every week to go through the News with a fine toothcomb. This year it has often happened that misquotes, bad reporting and false information has changed the image or facts of an issue. It is therefore necessary that there are looked after - either by a printed apology by the paper or a sequel article. It is evident to be aware of these types of errors, the P.R. man/woman should make it a point to talk to the executives constantly, not nec-

essarily on a formal basis.

Loyola Radio has not been an outlet for good reporting due to its internal problems - there was no way or no one that could be depended upon when it came to new broadcasting. I feel that with its recent re-organization it is very possible next year to establish a rapport between the P.R. and the news editor of the Radio. It could become another strong outlet to let people know what is going on. It would be wise to try to release the same information at the same time to both News and Radio. (It is obvious that if the event is covered by a lengthy article in the News, only a short résumé is needed for Radio.)

A definite problem that occurred in '72 concerned Photo Loyola. The quality of photographs put in the paper was very poor. Many times only sports events and administrative happenings were covered with pictures which I feel reflected the bias of the editor. The procedure was that he would give a list of events to be covered to the president of Photo Loyola, who then allocated the different jobs to his photographers. They were handed film and covered the story. This works in theory but not in practice. It is too detailed to cover in this report, a discussion period should be scheduled so that I can familiarize the new PR executive with the pitfalls of the system. A few questions may be raised: Should Photo Loyola be a part of Loyola News or would it be best if it became a club of its own? Should all the photographers who are just learning about this hobby be eligible to do photographs for the News as is now being done?

The duty of the PR lies beyond the walls of the student association. The various college media outlets range from The Happening, Miss Angela Burke Kerrigan's office, the Alumni Paper, to the Liaison office.

Terry Kirkman responsible for The Happening is a very reasonable and helpful person. He is always willing to get as much as possible about LSA activities in his paper. He will often call and ask for articles to be written. If you are well enough informed you should take the responsibility, if not it is up to you to make sure that the article is written by someone who is. Make sure you pull through on the followup. Be aware of deadlines. The Alumni News is also in Terry's charge. Because of the forever growing relationship between the LSA and the Alumni, Barry promised that we, the day students, would submit an article to the Alumni News monthly. This is taken care of by the PR executive and passed on to Kirkman before the deadline.

Angela Burke Kerrigan is a very well-known woman on campus. She is head of the Public Relations department of the College, and has a tremendous budget. If you really need financial help for some venture, she is more than likely to help you. She has been generous this last year. It is for you to decide to what extent you would like to cooperate with her. Beware, an inch given on your side may become a yard without you realizing it. It would be wise to work with her on areas that benefit both the student association and her office. But again, be cautious, make sure it's a well-bargained deal.



The Potential Students office, headed by Brian Philcox, has become extinct in the last year. It is now replaced by the College's brainstorm called the "Liaison Office". It appears that this office has one-half the power and potential it did before. It is headed by Ms. Rosemary Hunter who is not I feel familiar enough with her position and therefore often seems to step out of line and onto some<sup>one</sup> else's. She is very demanding and expects a lot. She definitely has students classified as students, and not equals, with whom she works. She can be very pleasant and willing to do something creative. It would be advisable to get to know her before really delving into the Liaison Office on some expedition.

All the P.R. people at the college are willing to help - you will never find yourself flatly refused - besides that is bad P.R. Once you become familiar with them, and the red tape that has to be played with, it all can seem to be quite enjoyable at times.

Beyond the college lies the public radio, t.v. stations, and newspapers. These media are usually only contacted when something fairly big is happening, i.e. the July Crisis, the Carnival, the Too Far to Turn Back campaign (Caf Boycott and David's auction). You will find that the response is minimal but well worth the effort to get some coverage so that the public will hear about LSA activities. Attached is a list of all the media and their addresses. On a few occasions you will find two names for one station or paper - this is because a former Loyola student is working there and could possibly cover the story besides the editor or News director.



One last suggestion; I was fortunate enough last summer to be asked to take care of the Student Handbook. It was an experience I don't think I will ever forget. It entailed a lot of ups and downs but on the whole it was very rewarding. The capacity it had to familiarize me with the red tape, the names, faces and activities of the college as well as the student association was incredible. I would highly recommend that the new Public Relations officer be asked to be editor of the Handbook. The most important thing about a P.R. officer is that you have to know people and make sure people know you.

Lillian  
Stammis



LOYOLA  
OF MONTREAL  
STUDENTS'  
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VICTOR ALINAUSKAS  
SPECIAL SERVICES YEAR END REPORT

## SPECIAL SERVICES YEAR END REPORT 1972-73

Special Services was a new department set up by the LSA for the 1972-73 term. Its main function when first thought of was to play the role of a troubleshooter. However like all other departments it soon became an established post. Many of its present priorities should be kept to ensure the efficiency of the LSA.

Those roles which Special Services should continue to maintain are the following:

### A) COLLEGE ORIENTATION PROGRAM(COP)

This involves choosing and appointing a Chairman (preferably a Co-Chairmanship); overseeing spending(no deficit); advising in their policy making; ensuring that they are adhering to the procedures of the LSA. Also Special Services acts as a direct link between the Executive and COP to ensure that there is no doubling of involvement on the Executive part.

This area should be of prime importance and a Chairperson should be chosen as soon as possible, that is before the end of the school year.

### B) CARNIVAL

The same is involved as in COP.

One important point is that Carnival week be booked well in advance to avoid any unnecessary problems with facility booking. This would be best done during the summer months. The Chairperson should also be appointed by the end of September so that all could be well planned in advance.

### C) JOB PLACEMENT

This is a unique special service. This entails the securing of part-time and summer jobs on campus to come through the department. Applicants

are basically those Loyola students who need jobs to continue their education. It worked successfully this year with well over a hundred students being placed in various areas and should be definitely continued.

#### D) ADVERTISING

Special Services had an advertising budget this year which was used to finance those ads in the Loyola News which were thought to be of worthwhile interest to the students. There are many Associations which cannot afford to place an ad and this is where Special Services comes in handy as long as the event is not a money making one. It also runs those ads which the LSA wishes to run.

#### E) STUDENT SECURITY

Student Security falls under Special Services. It entails a group of about 20 students who act as security guards at beer bashes and other events at which their assistance is required. Their role is to subdue any violence or vandalism that may take place at these events.

Salaries for next year should be increased to \$2.00 an hour from the present \$1.75 an hour. The arrangement whereby the College Security Dept. pays for half the salaries and the sponsor of the event the other half should be continued. Also the appointment of a captain in charge of security is essential to keep your personal workload down.

#### F) FILM SERIES

This is an important area for it provides entertainment for those students who are not interested in anything but relaxation. It has proved successful with an average attendance of over 600 people a week.. It should remain in the co-ordination of Mickey Di Manno who has done an excellent job this year.

#### G) OTHER AREAS

Special Services by its name alone connotes anything that does not normally fall under any other department within the LSA. This year these special services entailed the Beaver Food Boycott, setting up of the senate elections, bringing in the Great Pecarve (Master Hypnotist) and so forth.

Under other areas your major dealings will be with outside organizations and persons who wish to make a profit on Loyola students. Your function is to guarantee that if any money is to be made at the expense of the students that a good portion of this amount will be coming back to the LSA or no deal. Therefore in the majority of cases you will have to learn to discourage those who are only looking after their own interests rather than the students.

One final point that is extremely important in dealing with Special Services is that priorities have to be set. Without setting them up you will be taking on more than you can handle which will reflect on the entire operation of the department.

#### STAFF

In terms of staff I had a very keen and good group even if they were only a few. I would like to thank Ralph Pierpaoli my program co-ordinator who made things much easier for me. Also I would like to commend both Rita Alinauskas and Carmen Circelli for the faithfulness with which they served me for the last two years. To the many others, especially from the Communications Department, I extend my gratitude and thanks for bearing with me during those hectic moments of hard work to ensure that what we were doing was a success.



In summing up I would like to say that my two years in student government have been the two best years of my life. Not only have I Learnt and experienced an aspect of life that has been most rewarding but also I have learnt a lot about myself.

There were times when it was rough but now that the end is here everything said and done was worth it because I believe we accomplished all our set goals. The one thing that has kept me here above all other things is the people. LSA people are the nicest people I have met anywhere. We have done a lot of sharing and experiencing together and I hope we will never grow apart no matter what course of life we choose after we all leave this place.

Now I would like to thank personally Peter and Barry for the trust they placed in me even though I gave them heart-attacks on occasions; the Executive of Joe, Marc, Peter T., Don, Desmond, Lillian, Claude and Allain for being the best bunch of people I have ever worked with; our faithful secrateries Barbara and Noreen who never knew what to expect next; and of course Mr. Maguire who kept us financially sound.

The best of luck to everyone.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Victor Alinauskas".

Victor Alinauskas  
Special Services Vice-President

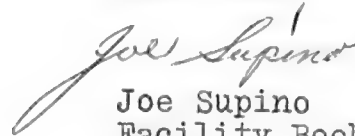
## Facilities Booking Report

1972-73

Attached to this report you will find the L.S.A. Facility Booking Function Policies and Procedures. I believe that the attached is the actual report: therefore this will concern itself with recommendations only.

- 1) I recommend that the present policies be kept with only minor modifications. I do however believe that the procedures must be enforced to a greater degree.
- 2) Whoever takes over Facilities Booking must immediately get to know Price and his whole staff. He should live around price's office and become a pest. (He must also how to play chess know)
- 3) Facility Booking should come under either Special Services or Student Services.
- 4) The person in charge of the department must have a direct line of communication with the Financial VP. He should also receive minutes of the Budget Committee that are relevant to his or her department. e.g. minutes whereby the committee approves specific funds earmarked for an event which was not previously budgeted for.
- 5) I strongly recommend that the person in charge will be someone who will be around in the summer. This is important for it will be his job at that time to coordinate and book all facilities that will be needed in the coming year - especially the F.C. Smith. In other words, all events, COP, Carnival, associations, executive, movies, etc. must be pre-planned and booked in the summer.

Good Luck!



Joe Supino  
Facility Booking Chairman

September 25, 1972.

LOYOLA STUDENTS' ASSOCIATION FACILITY BOOKING

FUNCTION - POLICIES - PROCEDURES

The following policies and procedures of the department of Facility Booking have been developed to facilitate a more effective co-ordination of events.

Note: The following policies and procedures will only effect those groups which come under the jurisdiction of the L.S.A.  
(Procedures for individual students and autonomus associations are under the heading of "The Autonomous Sponsor".)

A. General:

1. The Facility Booking office will have the right to approve or disapprove any event which has not been approved by the L.S.A. Budget Committee.
2. All commercial events, with the exception of "Le Citron", will be evaluated prior to approval, according to the philosophy and the new financial policies of the L.S.A.

B. Procedures for Booking:

1. All requests must be made fourteen (14) days prior to the event, except for those which will require a liquor permit. These events must be requested thirty (30) days before the event.
2. The sponsor will obtain requisition forms from the L.S.A. Facility Booking office at 108 Hingston Hall.
3. He will then fill out the forms in triplicate.
4. One copy of the form is to remain in the office; one with the sponsor; and the third will go to the Events Co-ordination Center (Mr. Price).

5. The sponsor will then request a hold for his facility and obtain all the necessary information, materials required, and an estimate of the cost for the event.
6. The E.C.C. will then send a photo-copy of the requisition form with the requirements to the Facility Booking office of the L.S.A.
7. The Facility Booking office will then review the request and approve or disapprove the event.
8. If approved, the Facility Booking office will then obtain a purchase order, if required from the Treasurer of the L.S.A.
9. He will then send the copy with purchase order back to the E.C.C. who will notify the sponsor about the state of his request.

C. Security:

1. There is no charge for security during the normal work day.
2. At any event where security is needed after day hours, the sponsor must have one college security at \$3.00/hour. Any additional security will come from a Student Security Agency at \$1.75/hour.
3. The requirement for student security and the number will be decided by the College Director of Security, the Facility Booking Co-Ordinator of the L.S.A., and the sponsor of the event.

D. Maintenance:

1. There is no charge for maintenance during the normal work day, unless the facility is left in extremely poor condition.
2. Maintenance charge for after-hours cleaning are set at \$25.00 maximum during the week, and \$25.00 minimum during the weekend.
3. For any repairs due to the event, or if the room is left in very poor condition, the sponsor will be subject to payment of an extra charge.

4. To prevent this extra charge, the sponsor is held responsible for general clean-up after the event.

E. Beer and Liquor:

1. No sponsor will order its own beer or liquor.
2. All requests for beer and liquor must be made to the Facility Booking office, who will then notify the L.S.A. Treasurer.

F. Commercial Entertainment:

1. For any entertainment such as movies, plays etc. where an admission fee is charged, the sponsor must obtain his tickets from the Facility Booking office.
2. For any such events, there is an amusement tax of ten percent (10%) of gross sales that must be paid to the City of Montreal.
3. This payment will go as expenses for the event and will be paid out of the profit of that event by the Treasurer of the L.S.A.

\* Note:

1. No sponsor will directly pay or make cheques for any expenses entailed for the event.
2. All payments will be made by the Treasurer of the L.S.A.
3. All charges regarding the event must be charged to the sponsor.
4. The sponsor is responsible for the collection of all receipts, bills, etc.
5. The sponsor, along with the College security in charge, is responsible for the inspection of his area before and after the event, and must co-sign the back of the requisition form. This is to protect the sponsor from inflated maintenance bills.

G. The Autonomous Sponsor:

The following policies and procedures are for individual students and groups who are not under the jurisdiction of the L.S.A.:

1. Items 1 to 7, and 9 in the General section;
2. Items 2 and 3 in the Security section;
3. Items 1 and 2 in the Commercial Entertainment section;
4. The sponsor will be responsible for the payment to Maintenance as set in items 2 and 3 in the Maintenance section;
5. There is a fifty percent (50%) charge from profits for the use of the facility that will go to the L.S.A., or one of its affiliated associations;
6. The sponsor is also responsible for any other charges which the event might entail.
7. After the approval of the event, the sponsor must make a deposit to the E.C.C. to cover the established charges if the event happens to lose money.

September/72.

Joe Supino,  
Campus Centre Vice-President.





LOYOLA  
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STUDENTS'  
ASSOCIATION  
ASSOCIATION  
DES ETUDIANTS  
DE LOYOLA  
DE MONTREAL  
INCORPORATED  
1966  
(514) 482-9280  
6931 SHERBROOKE  
STREET WEST,  
MONTREAL 262,  
CANADA

FINANCIAL YEAR-END REPORT

1972-73

This year the LSA rid itself of a \$14,000 deficit, something that a lot of people thought could never happen.

When I was first interviewed by Des Clarke for this job, I was told that a close eye must be kept on all spending of the Association. These were areas this year that ran into deficit spending: Loyola News and Loyola Radio, but these deficits can be attributed to poor budgeting done at the beginning of the year.

#### COMPLICATIONS IN LOYOLA NEWS:

This year we had two Advertising Managers: Kerry Flynn and Dave Leonardo. Mr. Flynn succeeded in not obtaining enough local advertising for the News in the first term; as a result of a deficit incurred and general laziness, he was fired. Mr. Leonardo, who joined us in January '73, has shown that advertising can be obtained for the News to keep it running smoothly.

Some hotly contested points during the year were concerning the ratio of advertising to copy in the News. It was found that for a twelve-page paper, approximately \$900.00 gross advertising (including Youthstream) was needed to cover printing costs

and commissions. This amount of advertising runs to more than 1/3 of a twelve-page paper. The editor contends that his paper looks like an advertising rag with that much advertising. That very well might be true, but considering the News' financial aspect, they have no choice, unless a less expensive printer could be found, or a raise in ad prices.

Another point was that of classified advertising. The Advertising Manager wanted to charge a nominal fee for this service, contending that students would appreciate this service more if they had to pay for it. The staff of the News disagreed with this, so the final decision went to the Board of Communications.

For Loyola News next year, I suggest that each Association raise their subsidies to \$5,000.00 each.

LOYOLA RADIO PECULIARITIES:

Steve Gendron, Loyola Radio's Engineer, was both a help and a hindrance to the Association. The budget he presented to the Board Budget Committee in the beginning of the year was later in the year found to be poorly underbudgeted.

A submission of a seven-month budget from Brian Mullins, the Director of Loyola Radio, included a forecast of revenue from advertising. It was found, in a report done by Desmond, that to operate efficiently until the end of the fiscal year, they would require funds of \$1,092.00. Offsetting that amount would be a conservative estimate of revenue of \$400.00 (submitted estimate was \$726.00 revenue), therefore the Board Budget Committee found it in their hearts to grant a request, from the Contingency Fund, of \$700.00 to Loyola Radio.

Loyola Radio next year is expanding as far as a network with McGill and Sir George. This, I am told, will service the Loyola Community much better than the previous attempts by Loyola Radio.

The direct cost concerning this network to the Association is not known yet. How much extra equipment will be needed if any? I understand that the administration subsidises funds to Radio Sir George, and, as well as student fees, this gives their station a far superior output capacity than Loyola Radio. With the upcoming merger, could Loyola Radio be assimilated by Sir George Radio, the main station being at Sir George? This could very well be an alternative regarding the upcoming Media Board discussions.

Another solution might be that both campuses would keep their respective Radio stations. This would involve the spending of more funds towards Loyola Radio.

Another question is: "Is it feasible for Loyola Radio to serve the Campus Centre?" Additional funds would probably be necessary for this venture. I believe that Loyola Radio should continue to exist, and it should serve the Campus Centre; however, this will take additional funding from the Association, as well as revenues from advertising.

LE CITRON:    "A FUNNY THING HAPPENED ON THE WAY TO THE CAF!"

With a loan of \$611.00, Loyola's Lemon got off the ground in September. As time went by and minor hassels were worked out, we found that a big complication was looming on the horizon. After repeated meetings, the two Directors of Le Citron finally accounted for where the discrepancy was, but not why the discrepancy was.

Next year's Campus Centre will facilitate Le Citron, but not under Commerce sponsorship. The Campus Centre will operate a discotheque next year. A few suggestions for that event: If an association should sponsor the event, then stricter controls regarding

security and staff should be followed. An LSA appointed person shall sit at all cash registers to remove the doubt cast this year of questionable happenings at Le Citron. Some of the same controls should be carried on next year, such as: pay employees only by cheque; beer, maintenance, and security should be set up as a reserve (i.e. after all sundry expenses have been paid, the reserves will be paid out of amount deposited in bank).

A discotheque can be operated on campus, and operated efficiently with the proper management.

"THE MONEY WAS THERE, AND STILL IS":

Association spending this year was not as high as expected. Although the usual major associations spent money this year, the smaller departmental associations abstained for the most part.

I believe a better rapport should be set up between the Internal Vice-President and the Financial Vice-President. Two compulsory meetings per year should be established where all LSA policies be explained concerning the associations. Encouraged spending within the departmental associations regarding bolstering of the education library and educational-oriented events should be a priority.



Regarding handling of money, all associations should submit their budgets before the beginning of October, as well as an application for an office. When money is required from the budget, the association should approach the Financial Vice-President with a written request. He should then check the budget to see if the requested monies have been allocated, then the President will sign the request and hand it over to Mr. Maguire for funding. This, I believe would be the most financially sound procedure for checking on association spending.

"OPPORTUNITIES FOR YOUTH GOT NOTHIN' ON US":

Operations Initiative was established this year for the first time. It gave a chance for those persons, not oriented to any particular aspect of the LSA, to prove their worth to the Association and themselves. Out of the \$4,000.00 budgetted, approximately \$3,000.00 was allocated.

I believe this to be one of the areas to remain within the LSA, because as well as giving us publicity within the community, it gives a chance for people with good ideas to express these ideas where they might not have had the financial backing.

This year was an extremely good year as far as learning was concerned. I feel the LSA to be a good training ground in dealing with people and financial matters.

A small conflict arose between myself and my wife over the LSA. We found an understanding about the problem and we arranged an equal time schedule which should also be a prime factor in the organization.

Although I have not put out as much effort as I would have liked to I found the job satisfying and would very much like to continue with the LSA in the financial capacity to help the Association to have the biggest surplus ever seen, as well as producing a great deal of enthusiasm for rational spending both on educational and social fronts at Loyola.

My thanks go out from the bottom of my heart to Mr. Maguire, a very great man; to Desmond "cut-off-their-fingers" Clarke; to Peter and Barry for not firing me; and to my beautiful wife who I love so much and who was so patient and understanding with me; and to the whole executive who are a great bunch of

dedicated men and women; last of all to Barb and Noreen for those magic fingers. Have a good year, and a happy life.

A handwritten signature in cursive script, appearing to read 'Peter Tobin', written in dark ink.

Peter Tobin

Remember: "Face piles of trials with smiles".



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EXECUTIVE FINANCIAL BUDGETING

REPORT 1972-73

As I feel that only part of my work this year at the LSA has been completed, this report will deal in general with monetary allocation, but in particular with allocations required in the future.

My subsequent reports on the Status of Athletic Priorities, and on the College Budget and Finance Committee will be completed before I leave in May of 1973.

1. BUDGET 1972-73:

With just one look at this year's budget booklet, one can see that for the first time there is a fully-documented monetary allocation of revenues and expenses. We have for the first time eliminated a lot of major expenditures that have been hanging over the Association for years. One could go on about the booklet, but at this point it should only be considered a base, in order to better allocate funds in the future. That is the primary concern of this report.

2. BUDGETS 1973-75:

Looking to the future, our next task is to promote increased savings in certain areas, and reduced spending in others, while

serving the community of Loyola to the utmost. This is to ensure that the Students' Association will forcefully survive the next few years of reduced enrollment due to the merging of the New University.

During 1973-74, the academic enrollment is expected to drop, due to the phasing-out of CEGEP I by 600 or 700 students, to about 4,000. This would result in a reductioning revenue of approximately \$12,000.00 - \$14,000.00 from Student Activity Fees. Fortunately, with the elimination of this year's accumulated deficit, spending for the academic year can follow the same guidelines as expenditures of 1972-73, as this lump sum would take up most of the burden of the decreased enrollment figures.

But if enrollment should prove to be even more drastically reduced, additional savings can be expected from such areas as Carnival, C.O.P. and the Film Series, due to increase profit expectances. Basically, if the budgetary policies of 1972-73 are continued during the future, I don't feel that any monetary sacrifices will have to be made in 1973-74.

Although that idea is true in 1973-74, the principle will not be so easy to apply during 1974-75. With another reduction in academic enrollment of 1,000 students, the student day population will be lowered to



only 3,000. The revenue from Student Activity fees will only be \$60,000.00 - \$20,000.00 less than 1973-74, and between \$31,000.00 and \$32,000.00 less than this past year (1972-73). A total re-examination of the Students' Association Priorities will have to be made. In order to help this along, following this preliminary report is Appendix A - Proposed Draft Budget for 1974-75.

This draft budget should not be taken as gospel because circumstances in the next few years could drastically change. It is only offered as an alternative, based on the exposure I have had to budgeting in the Students' Association. The criteria used in preparing this draft were:

1. the Basic Draft on the structure of the New Joint Administrative Council:
  - a) that External Affairs would be handled by the Executive body;
  - b) Communications and Media could be handled by the Joint Administration. (This criteria adds flexibility to the proposed budget more than anything else)
2. that due to reduced student enrollment, too much of a percentage of the total budget was tied up in Administrative Expenses;
3. that the Loyola portion of the council would be a true service-oriented association, therefore trying to get more projects out to the students directly;

4. that more and more areas of expense for students will be controlled and dominated by the LSA, but paid for through other sources.

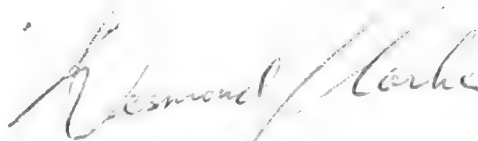
With these criteria in mind, one sees that the budget for 1974-75 tries to reduce administrative expenses and external expenditures in favor of LSA Projects and Sponsored Events. Still I feel that a Communication and Media "Set-Up" could be arranged between the College and the Students' Association, if negotiations with SGWU Student Council on joint media fail. The College seems to be very receptive to the fact that the Loyola News and Loyola Radio are "Community Information Services" - not only student information services. This was proven by the grant from the College of \$3,000.00. If such an arrangement could be made in the long-term future, in such that the Media was student controlled, partly student run, but wholly College paid, large sums of money would be freed to be devoted to other areas. This move would also, needless to say, solve other short-term problems that have occurred with Radio and News this year, 1972-73. -

Other areas of long-term savings would occur in Operations Initiative, Make-Work Projects, Contingency Fund, Miscellaneous LSA Departmental Expenses, etc. This doesn't mean that the above projects are not worthwhile, it is just that these areas would not be as demanding

of the Students' Association in the future.

All that is basically being said here is that the financial future of the ISA does not necessarily depend on where the funds come from, but more importantly, who and how these inflows are controlled. I am talking in terms of two years - the Students' Association is now in a position to alter its financing policies in such a way that it will not actually pay for projects, but control the dollar out-flows without co-option on its part.

My reports on the Athletic Department and the Budget and Finance of the College will follow in Appendix "B" and "C".

A handwritten signature in cursive script, reading "Desmond Clarke".

Desmond Clarke,  
Financial Executive Assistant.

DRAFT BUDGET 1974-75

TOTAL STUDENT POPULATION = 3,000

STUDENT ACTIVITY FEE = 3,000 X \$20.00 = \$60,000.00

	<u>1972-73</u>	<u>1974-75</u>	<u>SAVING</u>
1. SALARIES	\$14,310.00	\$11,800.00	\$2,410.00
Executive Summer:		\$1,500.00	
Secretaries: Barbara		4,800.00	
Spare		700.00	
Treasurer:		<u>5,800.00</u>	
TOTAL 1974-75		\$11,800.00	
2. HONORARIA	\$4,775.00	\$2,500.00	\$2,275.00
LSA (President <u>only</u> ):		\$540.00	
LSA (Vice-Pres., 6 only @ \$200)		\$1,200.00	
Remainder (as in '72-'73)		<u>800.00</u>	
TOTAL 1974-75		\$2,540.00	
3. PHONES	\$3,200.00	\$2,700.00	\$500.00
Note: With decreased administrative staff, costs in this area will go down slightly by 1974-75, but this is difficult to estimate.			
4. LEGAL FEES	\$700.00	\$700.00	NIL
(See note on Insurance)			
5. TRAVEL & REP.	\$1,000.00	NIL	\$1,000.00
Note: This area will obviously be eliminated due to the shift of external responsibilities to the new joint administrative body.			

	<u>1972-73</u>	<u>1974-75</u>	<u>SAVING</u>
6. DEPRECIATION	\$2,400.00	\$2,400.00	NIL
7. BANK INTEREST & CHARGES	\$50.00	\$50.00	NIL
8. INSURANCE	\$700.00	\$700.00	NIL
Note: Depending on the structure and Constitution of the new joint association, both Legal and Insurance costs could be eliminated due to the possibility of a blanket coverage for both campuses.			
9. CARNIVAL	(\$1,000.00)	(\$2,000.00)	\$1,000.00
Revenues:		\$6,000.00	
Less Expenses:		<u>4,000.00</u>	
TOTAL 1974-75		(\$2,000.00)	
10. C.O.P.	(\$169.00)	(\$169.00)	NIL
11. VISITING LECTURERS	\$900.00	\$900.00	NIL
12. STUDENT DIRECTORY	\$2,000.00	\$1,500.00	\$500.00
Printing Costs		\$3,000.00	
Net Ads (less Comm.)		<u>1,500.00</u>	
TOTAL 1974-75		\$1,500.00	
13. OPERATIONS INITIATIVE	\$4,000.00	\$2,000.00	\$2,000.00

	<u>1972-73</u>	<u>1974-75</u>	<u>SAVING</u>
14. MAKE-WORK PROJECT	\$3,850.00	\$1,850.00	\$2,000.00
Expenses:		\$2,850.00	
Less Revenues:		<u>1,000.00</u>	
TOTAL 1974-75		\$1,850.00	
15. HANDBOOK	\$550.00	\$550.00	NIL
16. COMMERCIAL ART	\$500.00	\$500.00	NIL
17. LOYOLA NEWS	\$2,538.00	\$2,538.00	NIL
Note: There are many possibilities on how the media will be handled at Loyola. Those ideas aside, it is felt that our (Loyola) contribution to News Media in 1974-75 will be the same as budgetted for this year, irrespective of an increase next year (1973-74)			
18. LOYOLA RADIO	\$5,661.00	\$3,661.00	\$2,000.00
19. MISC. FUNDING EXP.	\$2,000.00	\$1,500.00	\$500.00
20. COURSE EVALUATION	\$3,000.00	\$3,000.00	NIL
21. CONTINGENCY FUND	\$5,710.00	\$3,000.00	\$2,700.00
22. PROJECTED DEFICIT	\$14,300.00	NIL	\$14,300.00
23. FUNDS ASSOCIATION	\$9,800.00	\$9,300.00	\$500.00



	<u>1972-73</u>	<u>1974-75</u>	<u>SAVING</u>
24. MISC. LSA DEPT. EXPENSE	\$7,231.00	\$6,231.00	\$1,000.00
25. ELECTION EXPENSES	\$1,500.00	\$1,500.00	NIL
26. OFFICE EXPENSES & GENERAL EXPENSES	\$2,583.00	\$2,593.00	NIL
TOTALS:	<u>\$92,099.00</u>	<u>\$59,304.00</u>	<u>\$32,785.00</u>

## TWO YEAR BREAK-DOWN

1972-73 AND 1974-75

	<u>1972-73</u>	<u>1974-75</u>	<u>SAVING</u>
1. SALARIES	\$14,310.00	\$11,800.00	\$2,510.00
2. HONORARIA	4,775.00	2,500.00	2,275.00
3. PHONES	3,200.00	2,700.00	500.00
4. LEGAL FEES	700.00	700.00	NIL
5. TRAVEL & REP.	1,000.00	NIL	1,000.00
6. DEPRECIATION	2,400.00	2,400.00	NIL
7. BANK INT. & CHARGE	50.00	50.00	NIL
8. INSURANCE	700.00	700.00	NIL
9. CARNIVAL	(1,000.00)	(2,000.00)	1,000.00
10. C.O.P.	(169.00)	(169.00)	NIL
11. VISITING LECTURERS	900.00	900.00	NIL
12. STUDENT DIRECTORY	2,000.00	1,500.00	500.00
13. OPERATIONS INITIATIVE	4,000.00	2,000.00	2,000.00
14. MAKE-WORK PROJECT	3,850.00	1,850.00	2,000.00
15. HANDBOOK	550.00	550.00	NIL
16. COMMERCIAL ART	500.00	500.00	NIL
17. LOYOLA NEWS	2,538.00	2,538.00	NIL
18. LOYOLA RADIO	5,661.00	3,661.00	2,000.00

	<u>1972-73</u>	<u>1974-75</u>	<u>SAVING</u>
19. MISC. FUNDING EXP.	\$2,000.00	\$1,500.00	\$ 500.00
20. COURSE EVALUATION	3,000.00	3,000.00	NIL
21. CONTINGENCY FUND	5,710.00	3,000.00	2,700.00
22. PROJECTED DEFICIT	14,300.00	NIL	14,300.00
23. FUNDS ASSOCIATION	9,800.00	9,300.00	500.00
24. MISC. LSA DEPT EXPENSES,	7,231.00	6,231.00	1,000.00
25. ELECTION EXPENSES	1,500.00	1,500.00	NIL
26. OFFICE & GENERAL EXPENSES	2,593.00	2,593.00	NIL
TOTALS:	<u>\$92,099.00</u>	<u>\$59,304.00</u>	<u>\$32,785.00</u>

CAMPUS CENTRE REPORT

1972- 73

JOE SUPINO

CAMPUS CENTRE REPORT  
JOE SUPINO

---

I once made a promise that the Campus Centre would be built within the Fedele-Sheehy administration, and I kept that promise. The building is at present being built and is scheduled to be completed by June 1973. I will not go into the details of the making of the Campus Centre but rather reflect on a few major issues.

The actual birth of the Centre took place on March 21, 1972. It was a meeting of the Campus Centre Committee attended by all the members and Malone and Ferrari. It was here where the major battle took place with Ferrari, Kelly, and Bryson. Bryson proposed a new plan that would convert part of Hingston Hall and an extension of Hingston into a Campus Centre. All sorts of figures were thrown around to make the new proposal look like the logical site. I later found out that that same proposal was introduced in 1970 and refused. The reason why that particular plan always came up was mere finance. It came to light that the college had to extend its eating facilities at Hingston. This expansion was estimated at \$200,000. If the administration had had their way it meant that they would have killed off two birds with one stone. It was a matter of finance having priority over the students' needs. However, we were successful in subduing their plan and came out victorious. Ever since then the roar of the administration became the mew of a kitten.

(see appendix A)

continued

A few months ago, tenders were called and we found that the lowest bid was \$70,000 over budget along with other miscalculations: the overall budget was over by \$127,000. Again, there was over-reaction and talk of postponement. However, this did not happen. A new financial schedule was worked out to cover the extra cost. Student fees had to be increased to \$20 per year.

Once all the major construction and financial problems were ironed out, I found that the previous structures that were established for the running of the Campus Centre were inadequate. I therefore worked out a new set of structures with different levels of powers. (see Appendix B). These structures were later embodied into a joint agreement between the L.S.A. and L.E.S.A. and later after refinement, signed by the L.S.A., L.E.S.A., and the Administration. (For its content, see Appendix B)

At present the C.C.C. is discussing furniture, interior decoration, and minor touch-ups. A three-man team -myself, Marilyn Taylor, and Sam Birnbaum, are screening applicants for the Board of Directors who will later screen the Board of Management. Once all this is completed, the policies, constitution, by-laws and whatever, will be dealt with by the Board of Directors.

continued



My only recommendation is that the position of Campus Centre Vice-President not be renewed. Instead, what will be required is one L.S.A. representative on the Board of Directors. The person chosen for this position should come under the department of Student Services, or as a Campus Centre executive adviser to the Co-Presidents.

Keep expanding the Empire and Good Luck. ✓

A handwritten signature in cursive script that reads "Joe Supino". The signature is written in dark ink and is positioned above the printed name.

Joe Supino  
Campus Centre Vice-President

CAMPUS CENTRE COMMITTEE  
MEETING MINUTES

Location: Mr. J. Supino's Office  
Hingston Hall

Date: Tuesday 21, March 1972  
1:00 p.m.

In Attendance: - Invited Guests  
- Very Reverend P.G. Malone, S.J., President  
- Mr. A. Ferrari, Vice President, Administration

Members

- Dr. A. Alvi - Economics
- Mr. M. Avvampo - LMSA
- Mr. L. Berdig - LMSA
- Mr. S. Birnbaum - LESA
- Mr. J. Bryson - Property & Planning
- Miss M. Condax - LMSA
- Mr. B. Counihan - Student Services
- Mr. P. Fedele - LMSA
- Mr. B. Kelly - Director, Physical Plant
- Mr. R. Lennen - Director, Purchasing
- Mr. J. Supino - LMSA
- Mr. A. Woodcock - Chairman

The Chairman opened the meeting by thanking Father President and Mr. Ferrari for attending. He stated that the meeting was called to present the Campus Centre Administrative Progress Report that is to consider the merits of a second site.

Father President had the following comments to make on the Feasibility Study done by the architects.

- a) That the Committee must look at the size and cost of the capital project.
- b) Cost of Operations - the College and Government cannot undertake to subsidize the operation of a Campus Centre.
- c) Release of other space not attributed to the Campus Centre - especially the Refectory area.

Father President stressed that these points be kept in mind and be looked at realistically, as the Committee deliberates. He also advised that if there is a change in site, it would have to be proposed to the Board of Trustees at their meeting this week and believes if there was general agreement of this Committee, there would be general agreement of the Board.

Mr. Kelly stated the College's two main continual problems on campus in space are food services and lounge areas. The wasted area between A and C Block of Hingston (Dining-Room) could be utilized and a feasibility study was requested from the architects. It was found to be feasible and the cost would be comparable and an area of 48,000 square feet could be made available.

The Campus Centre Administrative Progress Report was then distributed to those present.

Mr. Woodcock advised that because of the increasing costs of Site 1 (Library) the size of the building was shrinking, therefore this study for a change of site was requested.

Mr. Kelly commented that the main disadvantage would be in not having a separate building, however, for a school Loyola's size the proposed building on Site 1 (Library) was too small. He is congenial to Hingston Hall's location as it would open up many more possibilities such as the consolidation of food service facilities to provide better services, larger room for dances, and would allow for a larger pub and eating area. The downstairs area would also be larger. The cost also allows for air-conditioning throughout. Operations would be cheaper and easier. It is Mr. Kelly's opinion that the assets clearly outweigh detracting factors.

Mr. Lennen inquired what size building would be considered suitable for accommodating Loyola's enrollment requirements. Mr. Kelly answered that after consulting with other Physical Plant Directors elsewhere, something in the order of 50,000 square feet would be suitable basing this conclusion on an enrollment of 3,000 to 3,500 students.

Mr. Fedele protested that no students were invited on the relocation study for the Centre and this was not in the best interests of the students or the Campus Centre. He believes the only increase in size is 5,000 square feet and not 20,000. He finds the report biased and slanted and plagued throughout with inconsistencies. He has the impression that money was wasted on the feasibility study. The aesthetic value of the building in its new location has been completely rejected. He also compared the first study (Soiferman and Fichten) which rejected the Hingston Hall site as being completely inadequate, to the feasibility study of Cinq Mars. He suggested the committee was getting sidetracked, having cost studies made and then rejecting them.

Mr. Woodcock asked that the Committee try and think objectively when considering the merits and demerits of the new site. The financial gains of the Hingston Hall site demand that it be seriously considered. In the Library Site, so much money was going into construction costs, little would be left over to be designated to the different areas for furniture and other expenses.

Mr. Ferrari stated that with Site 1, Ancillary Enterprises food areas must continue to be maintained, and the result would be competing food service areas on campus.

Mr. Supino voiced his disagreement and presented the members with a critical analysis of the Study.



Mr. Ferrari stated that before going on to detailed plans the Committee must first decide if its perception of the Centre has been altered. There is a tendency of 'compression'; of getting less and less square footage and then the results of soil tests may add up to another \$30,000 in cost. In addition, over the last eight months to one year, College services may have changed and there are now academic offices and classrooms in Hingston Hall which is a radical change. Also, there was a partial centralization of food services by opening the Hingston Hall Dining Room to the College Community. Whatever is saved in one area means you will have more money in terms of academic teaching. The College has areas that are not servicing students properly, i.e. dining areas are fragmented. By reflecting what expansion in the right places can do, the report ends up in concluding that what is done in terms of cost benefits to the student population is to generate what we believe is a value of roughly \$1,300,000 in terms of square footage in areas that are continuous to the proposed site, and better use of them can be made. It is a question of trying to solve the most problems and introduce to the students maximum service areas.

Dr. Alvi stated his confusion. He was one told that Site 1 had all the advantages and now so quickly, this is not so. He asked what guarantee there is that now Site 2 is the best.

Mr. Counihan explained that no one is saying the Library site is not the best. It is still the best site however, there are new factors that have arisen influencing additional costs which have caused a change in thinking.

Mr. Birnbaum noted the appearance of many ambiguous areas in the report and made the following points:

- a) The Evening Division contribution is being looked upon as a certainty as stated in the report. He believes this is not so as the Evening Division has only been approached verbally. He will bring a referendum to the students regarding the Campus Centre. He cannot see how the Committee arbitrarily figures out where the Evening Division support is coming from.
- b) The first study showed the attractions of a separate building. A Campus Centre belongs to students where facility can go if they envision it. He cannot see it as an annex. It is more efficient and more spacious but there would have to be definite conditions.

Mr. Supino stated that his critical analysis shows that the benefits as noted in the report are not necessarily correct. He suggested the Committee go through it point by point.

There followed discussion on the rationalization of space (maximum benefits to be derived by the students in terms of the environment they have at their disposal for taking courses.)

Reference was made to the Hingston Hall Lounge not at present being used to its potential. Mr. Ferrari stressed the fact that 17,000 square feet of additional space would be released if Site 2 (The Hingston Hall location) were chosen.

Father Malone also added that 900 places in food service areas are required. To meet this figure at present all the three operations must be kept open. People are not satisfied and four kitchens cannot be operated efficiently. Hingston Hall's kitchen was designed to handle 1,000 meals and the space is already there. This is probably the chief cost factor.

Mr. Birnbaum inquired if the Hingston Hall Cafeteria would be turned over to the new Campus Centre student enterprises in terms of generating revenue. Father Malone suggested that this could be worked out with the students.

Mr. Birnbaum understood previously that the Director of the Centre would be handling food services.

Mr. Fedele believes building on Site 2 would easily be a white elephant. He elaborated on the problems students would have relating to the building's location.

Mr. Ferrari advised that it is hoped to emphasize by the Report, the administrations responsibility to the students to give them the maximum benefits for their money. The purpose of the report is to give an alternate so that the right decision would be made, whatever the site.

Before leaving Father Malone reiterated his hope that the Committee would come up with a recommendation and that there was a responsibility to look at both options. As he was meeting with the Trustees on Thursday, he would like to have the Committee's decision before then.

Mr. Bryson then presented the Administrative Progress Report pointing out the differences between the two sites and spatial gains that would result if site two were chosen, as well as cost factors. He also pointed out the recovery of the Refectory, Canteen areas due to a release of space if Site 2 were selected. This liberated space, if converted, would total 17,000 square feet. Centralization of food services would save on staff and operating costs, turning the food service operation into a more profitable venture. The new structure's physical appearance would be a subterranean and ground floor level.

The Committee then discussed at length the report, and then recommended after reviewing the pros and cons of both structures, that a vote be taken.



## RESULTS OF VOTING

Mr. P. Fedele - Voted for Site 1 (Library)

- Reasons:
- 1) Students would relate more to their own building
  - 2) Library is a high density area
  - 3) Site 1 is aesthetically more desirable.

Mr. Kelly - Inclined not to vote. However, he personally felt he is there to act as the committee's and college's spokesman to the architects and exercise the wishes of the Committee

- Voted for Site 2 (Hingston Hall)

- Reasons:
- 1) Utilization of space
  - 2) Operational Costs.

He stressed again that it is his opinion that Site 1 is not big enough to perform the job that will be required of it.

Mr. Counihan - Voted for Site 1 (Library)

- Reasons:
- 1) He does not think additional space acquired by the use of Hingston can be smoothly incorporated into the Campus Centre.
  - 2) He does not feel that the slight additional cost warrants moving the building to another site.

Miss Condax - Voted for Site 1 (Library)

- Reasons:
- 1) More accessible to students.
  - 2) Students will identify more easily with Site 1.

Mr. Berdij - Voted for Site 1 (Library)

Reasons: - As stated above.

Mr. Supino - Voted for Site 1 (Library)

- Reasons: - As previously stated and ,
- 1) He believes Administrative Report does not properly justify the choice of Site 2 (Hingston)

Mr. Birnbaum - Voted for Site 1

- Reasons:
- 1) Philosophy
  - 2) Aesthetics
  - 3) Evening student will participate more at Site 1.



Mr. Bryson

- Voted for Site 2 (Hingston Hall)

Reasons:

- 1) Overall benefits to students cost wise and functionally are better.
- 2) More flexible internally.
- 3) Operational flexibility greater. More activities, silultaneously and more frequently.
- 4) Operational costs and capital expenditure cost factors.
- 5) More benefits not directly relating to the building.

Mr. Woodcock

Voted for Site 2 (Hingston Hall)

Reasons:

- 1) Cost factor - committing students to pay more at Site 1 and for less space.

The Chairman asked that this not develop into a hassle between the administration and students and hopes it does not bring the project to a halt.

As Site 1 (Library) was the proferred one in the voting, the Committee will recommend that this project be continued and that it be realized.

MEMORANDUM OF AGREEMENT made as of the                      day  
of                      , 197                      , in the City of Montreal.

BETWEEN: LOYOLA COLLEGE,  
a body corporate, duly incorporated under  
Private Act of the legislature of the  
Province of Quebec, and having its head  
office in the City and District of Montreal,  
herein acting and represented by  
its  
(hereinafter referred to as "the College"),

OF THE FIRST PART

AND: LOYOLA OF MONTREAL STUDENTS' ASSOCIATION AND  
THE LOYOLA EVENING STUDENTS' ASSOCIATION,  
herein acting and represented by  
and by                      , their respective  
(hereinafter referred to as the "Student  
Associations),

OF THE SECOND PART

collectively referred to as "the Parties"

WITNESSETH:

WHEREAS the Parties have agreed to construct a  
Student Centre building on the Loyola College Campus (herein-  
after called the Campus Centre).

NOW THEREFORE THE PARTIES HAVE AGREED AS FOLLOWS:

I. GENERAL

1. The Campus Centre has its permanent location  
immediately north of the Vanier Library (as per  
the recommendation of the Building Committee of  
the Board of Trustees of the College).
2. Students, through the student associations, are  
to continue financial support for the Campus Centre  
as per the financial schedule annexed hereto as  
schedule "A".

II. BASIC PRINCIPLES

THE PARTIES RECOGNIZE AND AGREE:

1. A) That the Campus Centre will be a College-owned  
building;
- B) That the Board of Directors for the Campus Centre

as described in Part III hereinafter, will be ultimately responsible to the Board of Trustees of the College, the whole subject to Clause 2 "Special Status" hereinafter;

- C) That the Campus Centre is a student-initiated project;
- D) That the function of the Campus Centre is to provide an environment which responds to the growing needs of Loyola's student community, and to promote foremost among students, interaction in an informal setting, as well as to provide facilities for their relaxation, eating and recreation;
- E) That this project has been and will continue to be substantially financed by students;
- F) That the Management of the Campus Centre must work within a self-supporting budget;
- G) That management and operation of the Campus Centre will be essentially a student responsibility;
- H) That all expenses incurred in connection with the use, operation and management of the Campus Centre, including insurance, heating and maintenance, of the building, will be the responsibility of the students together with the interest payable by the Loyola College on any loan that it may obtain to finance its share of the cost of the Campus Centre as mentioned in the schedule "A" annexed hereto;

THEREFORE, THE CAMPUS CENTRE IS GRANTED A SPECIAL STATUS.

## 2. SPECIAL STATUS

NOTWITHSTANDING THE FOREGOING,

- A) The Board of Directors, as described in Part III

hereinafter is to be considered an autonomous body responsible only unto itself in all matters related to the following six points:

- (i) determining policy governing the Campus Centre, its use, its operation and its management;
- (ii) managing all fiscal matters (including the Contingency Account as provided in the Financial Schedule annexed hereto as Schedule "A");
- (iii) developing a "lifestyle" or atmosphere with activities to make the Centre an attractive social and educational meeting place;
- (iv) developing specific rules, etc... essential to the use, operation and management of the building;
- (v) appointing the Director of the Campus Centre and determining all conditions of contract for the Director and Board of Management;
- (vi) recommending changes in the fee structures of the Student Associations in order to provide a sufficient financial support with respect to the use, operation and management of the Campus Centre.

B) Any changes in this SPECIAL STATUS shall require a prior general referendum of both Day and Evening Student bodies. It is further understood that a majority of all votes cast, must be obtained both in the Day and Evening divisions to make any referendum of this nature binding.

III. COMPOSITION AND TERMS OF REFERENCE FOR THE BOARD OF DIRECTORS OF THE CAMPUS CENTRE (herein referred to as the Board of Directors)

A. Composition of Board of Directors

1. Appointed Representation:

- (i) one (1) representative appointed from and by the Loyola of Montreal Students' Association Executive;



- (ii) one (1) representative appointed from and by the Loyola Evening Students' Association Executive;
- (iii) one (1) representative appointed by the Administration of Loyola College;

2. Selected Representation:

- (i) four (4) representatives selected from the Day Student body at large;
- (ii) two (2) representatives selected from the Evening Student body at large;

3. Non-Voting Members:

- (i) one (1) financial advisor from the Loyola College Administration;
- (ii) the Director of the Campus Centre;

B. Terms of Reference of the Board of Directors

1. The Board of Directors for the Loyola Campus Centre is a body designated to represent the interests of the total Loyola community.
2. The Board of Directors is to be considered an autonomous body responsible only to itself in all matters directly related to the six points set out in clause 2 A (Special Status).
3. It is further understood by all signatories that this Board will be empowered to establish further terms of reference deemed necessary to the proper functioning of the Centre.

IV. COMPOSITION AND TERMS OF REFERENCE OF THE BOARD OF MANAGEMENT OF THE CAMPUS CENTRE

A. Composition of Board of Management

- (i) the composition of the Board of Management will be determined by the Board of Directors

to ensure the good and efficient management of the Centre;

- (ii) this composition will be reviewed periodically and at least once yearly;
- (iii) the responsibility of the members of the Board of Management will be determined from time to time by the Board of Directors.

B. Terms of Reference of the Board of Management

1. The Board of Management will be charged with the day to day operation of the Centre and its individual areas.
2. Members of the Board of Management are directly responsible to the Director of the Loyola Campus Centre.

V. DIRECTOR OF THE LOYOLA CAMPUS CENTRE

1. The Director of the Campus Centre is responsible for the coordination and inter-relation of all activities of the various departments and areas.
2. The Director is responsible only to the Board of Directors.

IN WITNESS WHEREOF the Parties have signed at the place and on the date first hereinabove mentioned.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Very Reverend Patrick G. Malone  
S.J.- President, Loyola College

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Mr. Peter Fedele, President,  
Loyola of Montreal Students'  
Association

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Mr. James Conway, President,  
Loyola Evening Students' Association



FINAL

Revised: 17 November 1972

Year	Item	Project		Bank Loan			College			Don. Students			OPERATING FUNDS				Remarks
		Paymnt	Cumu	Repd	Loan	Bal	Used	Rec	Bal	Used	Rec	Bal	Cont Res	Int	Op. Exp.	Total	
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)
1971	Fund Balance										(197)	(197)					
Aug	Student Fees & Int.										(50)	(247)					
Sept	Interest (Jul 71-Jun 72)							(30)	(30)		(9)	(256)					
1972	Day Student Fees										(90)	(346)					4,500 students at
Sept.	Evening Students										(15)	(361)					5,000 students at
	Interest							(50)	(80)		(3)	(364)					
	Coll. Donation Fund									20	-	(344)					
Nov.	Const. Payment	20	20							35		(309)					
Dec.	Const. Payment	35	55														
1973	Const. Payment	100	155							100		(209)					
Jan	Const. Pay.	100	255							100		(109)					
Feb.	Const. Pmnt with	100	355		(1)	(1)				99		(10)					
Mar.	Bank Loan																
Apr.	Const. Pmnt with Bnk																
	Loan & Coll. Don.	100	455		(20)	(21)	80		0			(10)					
Apr.	To Contingency Fund									10		0	(10)				



Year	Item	Project		Bank Loan			College			Don. Students			OPERATING FUND				Remarks
		Paymnt	Cumu	Repd	Loan	Bal	Used	Rec	Bal	Used	Rec	Bal	Cont. Res	Operations Op.			
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)
1973	May	Const. Pmnt with Bank Loan	100	555		(100)											
May	Summer Students										(6)						3,000 students at \$2
June	Const. Pmnt with Bank Loan	90	645		(84)	(205)				(6)		0					
July	" " " "	60	705		(60)	(265)											
AUG	" " " "	42	747		(42)	(307)											
Sept.	Day Student Fees										(86)						4,300 students at \$2
Sept.	Evening Students										(15)	(101)					\$3 x 5,000
	Const. Payment	30	777							50		(51)	(5)		45		
	Interest on Loan									7		(44)		7		(52)	
	Student Loan Repmnt			44		(263)				44		0					
	College Donation			50		(213)	50	(50)	0								
1974	May	Summer Students									(6)						\$2 x 3,000
Sept.	Day Student Fees										(62)						\$20 x 3,000
Sept.	Evening Division Fees										(15)	(83)					\$3 x 5,000
	College Donation			50		(163)	50	(50)	0								
	Use of Student Fees			15		(148)							(5)	18	45	(63)	
1975	May	Summer Students									(6)						\$2 x 2,000
Sept.	Day Student Fees										(63)						\$20 x 3,150
Sept.	Evening Division Fees										(15)	(84)					\$3 x 5,000
	Use of Student Fees			20		(128)				84		0	(5)	14	45	(59)	
	College Donation			30		(98)	30	(30)	0								
1976	May	Summer Students									(6)						
Sept	Day Student Fees										(47)						3,150 students at \$15
	Evening Division Fees										(15)	(68)					
	College Donation			30		(68)	30	(30)	0								
	Use of Student Fees			8		(60)						0	(6)	9	45	(54)	



Year	Item	Project		Bank Loan			College			Don. Students			OPERATING FUND				Remarks
		Paymnt	Cumu	Repd	Loan	Bal	Used	Rec	Bal	Used	Rec	Bal	Cont. Res.	Operations Op. Int.	Exp.	Total	
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)	(r)
1977	Summer Students										(6)						\$2 x 3,000
Mar	Day Student Fees										(32)						3,150 students at \$10
Sept	Evening Division Fees										(15)	(53)					5,000 students at \$3.
Sept	College Donation			30		(30)	30	(30)	0			0	(3)	5	45	(50)	
	Use of Student Fees																
1973	Summer Students										(6)						\$2 x 3,000
Mar	Day Student Fees										(32)						3,150 students at \$10
Sept.	Evening Division Fees										(15)	(53)					\$3 x 5,000
Sept.	College Donation			30		(30)	30	(30)	0			0	(5)	3	45	(48)	
	Use of Student Fees					0											

300

56

College Donation to Project Cost \$300,000; Student Donation to Project Cost \$477,000; Student Interest Payment on Bank Loan \$56,000

NOTES: 1. Day Student activity fee has been raised \$10.00 (from \$10.00 to \$20.00) towards construction and operation of the Centre until 197 . Thereafter, it decreases to \$15.00 and \$10.00.  
 2. Evening Division Student fees have raised by \$3. for winter session and \$2. for summer session.  
 3. An annual operating budget is provided at a rate of \$45,000 a year. This amount does not include revenues the Centre may obtain from profits in the dining-room, games room operation and rental of space.

SIGNED:

*Peter Fedele*  
 Peter Fedele, President  
 L.M.S.A.

*Barry Sheehy*  
 Barry Sheehy, co-President  
 L.M.S.A.

*Joseph Supino*  
 Joseph Supino, Vice President  
 Campus Centre, L.M.S.A.

*A Woodcock* 17 Nov 72  
 Andrew Woodcock  
 Director, Ancillary Enterprises and  
 Chairman, Campus Centre Committee